

**Chemung County Property Development Corporation**

*Wednesday, January 16, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Board member terms**
- iv. FINANCIAL REPORT**
  - i. PARIS**
  - ii. Monthly Financials**
- v. PROPERTY UPDATES**
  - i. Rehabs**
  - ii. Demos**
- vi. ESPRI UPDATES**
- vii. CURRENT GRANT PROGRESS**
- viii. NEW/OTHER BUSINESS**
  - i. Legal Invoice Updates**
  - ii. Sewer Bills**
  - iii. New Mr. Cooper Property**
- ix. ADJOURNMENT**
  - i. Next Meeting –February 20, 2019**

**Chemung County Property Development Corporation**

*Wednesday, February 27, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Open Board Member Seat**
- iv. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. PARIS**
    - i. Review of documents**
    - ii. Policies and Report Approvals**
    - iii. New PARIS User**
- v. PROPERTY UPDATES**
  - i. Rehabs**
  - ii. Demos**
  - iii. Future Properties**
- vi. LISC GRANT PROGRESS**
- vii. ENTERPRISE GRANT**
- viii. OTHER BUSINESS**
  - i. Tax Foreclosure Recommendations**
  - ii. Updates on other homes**
  - iii. RFP for Services Discussion**
- ix. ADJOURNMENT**
  - i. Next Meeting –March 20, 2019**

**Chemung County Property Development Corporation**

*Tuesday, March 26, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. Resolution to Accept Properties from Tax List**
  - iii. Legal Representation for Board**
- iv. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. PARIS**
    - i. Review of documents**
    - ii. Approval of Annual Audit**
- v. PROPERTY UPDATES**
  - i. Rehabs**
  - ii. Demos**
- vi. LISC GRANT PROGRESS**
- vii. ENTERPRISE GRANT**
- viii. OTHER BUSINESS**
  - i. RFP for Services Discussion**
  - ii. Resolution to Sell Columbia St Property**
- ix. ADJOURNMENT**
  - i. Next Meeting –April 17, 2019**

**Chemung County Property Development Corporation**

*Wednesday April 24, 2019*

*10:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. Legal Representation for Board**
  - iii. Property Transfer Policy Update**
  - iv. Contracting Officer Resolution**
  - v. Tax Sale Property Updates**
- iv. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. PARIS**
- v. PROPERTY UPDATES**
  - i. Rehabs**
    - a. Closing Updates**
  - ii. Demos**
- vi. LISC GRANT PROGRESS**
- vii. ENTERPRISE GRANT**
- viii. OTHER BUSINESS**
  - i. Property Maintenance**
- ix. ADJOURNMENT**
  - i. Next Meeting –May 15, 2019**

**Chemung County Property Development Corporation**

*Wednesday May 15, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. Legal Representation for Board**
  - iii. Property Transfer Policy Update**
  - iv. Contracting Officer Resolution**
  - v. By-Laws revision**
- iv. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. Insurance Policy Updates**
- v. PROPERTY UPDATES**
  - i. Rehabs**
    - a. Closing Updates**
  - ii. Demos**
- vi. LISC/ENTERPRISE GRANT PROGRESS**
- vii. OTHER BUSINESS**
  - i. 422 W Church St**
  - ii. Vision and Goals for the Land Bank**
  - iii. NYS Preservation Opportunity Program**
  - iv. HOME funds**
- viii. ADJOURNMENT**
  - i. Next Meeting –June 19, 2019**



**Chemung County Property Development Corporation**

*Wednesday June 19, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. Legal Representation for Land Bank**
  - iii. Property Transfer Policy Update**
  - iv. Contracting Officer Resolution**
  - v. Vision and Goals for the Land Bank**
- iv. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. Insurance Policy Updates**
- v. PROPERTY UPDATES**
  - i. Rehabs**
  - ii. Demos**
- vi. LISC/ENTERPRISE GRANT PROGRESS**
- vii. OTHER BUSINESS**
  - i. 320 Webber**
  - ii. MOU for 2020-2021**
  - iii. Visit by Adam Zaranko- possible time change**
  - iv. 814 W Clinton Site Visit**
- viii. ADJOURNMENT**
  - i. Next Meeting –July 17, 2019- pending**

**Chemung County Property Development Corporation**

*Wednesday July 17, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Special Guest- Adam Zaranko**
  - ii. Open Board Member Seat**
  - iii. Vision and Goals for the Land Bank**
  - iv. Updated MOU**
  - v. Property Transfer Policy**
- iv. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. Grant Agreement and Disbursement Request**
- v. PROPERTY UPDATES**
  - i. Rehabs**
  - ii. Demos**
- vi. LISC/ENTERPRISE GRANT PROGRESS**
- vii. OTHER BUSINESS**
  - i. 814 W Clinton Updates**
  - ii. 320 Webber**
  - iii. 630 Gray ST**
- viii. ADJOURNMENT**
  - i. Next Meeting –August 21, 2019**

**Chemung County Property Development Corporation**

*Wednesday August 21, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. Vision and Goals for the Land Bank**
  - iii. Property Transfer Policy**
- iv. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. Disbursement Request Update**
- v. PROPERTY UPDATES**
  - i. Rehabs**
  - ii. Demos**
- vi. LISC/ENTERPRISE GRANT PROGRESS**
- vii. OTHER BUSINESS**
  - i. 814 W Clinton Updates**
  - ii. 320 Webber**
  - iii. Vacant Lot Dispositions**
- viii. ADJOURNMENT**
  - i. Next Meeting –September 18, 2019**

**Chemung County Property Development Corporation**

*Wednesday September 25, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- i. CALL TO ORDER**
- ii. APPROVAL OF MINUTES**
- iii. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. 630 W Gray St Auction**
- iv. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. Disbursement Request Update**
- v. LISC GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- vi. ENTERPRISE GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- vii. OTHER BUSINESS**
  - i. 320 Webber Pl**
  - ii. 304 E Second St**
- viii. ADJOURNMENT**
  - i. Next Meeting –October 16, 2019**

**Chemung County Property Development Corporation**

*Wednesday October 16, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES**
- III. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. Disbursement Request Update**
- IV. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. 320 Webber**
  - iii. 304 E Second St**
- V. LISC GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- VI. ENTERPRISE GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- VII. OTHER BUSINESS**
  - i. Enterprise Visit**
- VIII. ADJOURNMENT**
  - i. Next Meeting –November 20, 2019**

**Chemung County Property Development Corporation**

*Wednesday October 16, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES**
- III. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. Disbursement Request Update**
- IV. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. 320 Webber**
  - iii. 304 E Second St**
- V. LISC GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- VI. ENTERPRISE GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- VII. OTHER BUSINESS**
  - i. Enterprise Visit**
- VIII. ADJOURNMENT**
  - i. Next Meeting –November 20, 2019**

**Chemung County Property Development Corporation**

*Wednesday November 20, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES**
- III. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. PARIS reporting**
- IV. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. 320 Webber**
- V. LISC GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- VI. ENTERPRISE GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- VII. OTHER BUSINESS**
  - i. Enterprise Visit**
- VIII. ADJOURNMENT**
  - i. Next Meeting –December 18, 2019**

**Chemung County Property Development Corporation**

*Wednesday December 18, 2019*

*9:00 a.m.*

*5<sup>th</sup> Floor*

*Hazlett Building*

*Elmira, New York*

**\*\*AGENDA\*\***

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES**
- III. FINANCIAL REPORT**
  - i. Monthly Financials**
  - ii. Disbursement Request**
- IV. PENDING ITEMS**
  - i. Open Board Member Seat**
  - ii. Reappointment of Nicolette and Emma**
- V. LISC GRANT PROGRESS**
  - i. Rehabs**
- VI. ENTERPRISE GRANT PROGRESS**
  - i. Rehabs**
  - ii. Demos**
- VII. OTHER BUSINESS**
- VIII. ADJOURNMENT**
  - i. Next Meeting –January 15, 2019**