

Chemung County Property Development Corporation
Notes from Meeting
April 20, 2022

The Chemung County Property Development Corporation met on Wednesday, April 20, 2022 at 9:00 AM in the 5th floor conference room of the Hazlett building. Since there was not a quorum present, the following discussion took place.

Board members present were Joseph Roman and Thomas Sweet.

Excused members were John Burin, Dawn Burlew, Jennifer Furman, Kevin Meindl and Emma Miran.

Also present were: Terra Deitrick, Elizabeth Hunt and Danielle Kenny from Arbor Housing and Mary Rocchi, Recording Secretary.

385 Pennsylvania Avenue: This house received three offers close to asking price. One of the offers was rescinded. There is still an offer from a real estate person in Georgia for \$28,000 and another offer from a person in New York City for \$26,000. Both parties have the cash to purchase the property, which we have no restrictions on. After discussion, D. Kenny will ask both parties for their best and final offer on this property to keep moving forward. We will need a resolution at the May meeting approving the buyer.

Reappointment Letter: D. Kenny will ask Hyder Hussain about the reappointment letter for Dawn Burlew.

Audit: Arbor representatives will work with EFPR to get the Land Bank audit done prior to PARIS reporting being due on March 31st each year. EFPR audits all of Arbor's companies at the same time, making it difficult to complete audits in a timely manner. If the issue cannot be resolved, Arbor may solicit a different auditor for the Land Bank.

Contracting Officer: Arbor will serve as the Contracting Officer for the Land Bank rather than the Treasurer of the Land Bank. Procedures will be followed according to the bylaws.

The discussion ended at 9:20 AM.